

FREWSBURG CENTRAL SCHOOL  
BOARD OF EDUCATION  
**Tuesday, May 16, 2017**  
**5:30 p.m.**  
**MIDDLE/HIGH SCHOOL LIBRARY**

**AGENDA**

**I. OPENING OF MEETING**

**II. PUBLIC STATEMENTS, PRESENTATIONS, QUESTIONS**

Budget Vote and Board Member election results available after **8:30 p.m.**

**III. EDUCATIONAL ISSUES**

**IV. OLD BUSINESS**

Banners in New Gym

**V. ACTIONS**

1. Minutes of Regular Board Meeting of 4/6/17, Special Board Meeting of 4/18/17 and Minutes of the Budget Public Hearing of May 4, 2017
2. Treasurer's Reports.
3. Personnel.
  - A. Resignations. **(See Attachment I)**
  - B. Appointments, Tenure Appointments, and Probationary Appointment Continuation. **(See Attachment II)**
4. Authorization to establish Thursday, July 13, 2017 as the date for the July Annual Reorganizational Board of Education meeting.
5. Authorization to approve a Change Order for the labor, material and equipment to re-grade and re-sodding at the football field/track infield and install a track crossing, in the additional amount of \$53,501.14 **(See Attachment III – Board and Administration Only)**
6. Authorization to approve a Change Order for additional costs for re-grading football field, based on results of soil amendment, in the additional amount of \$2,032.00. **(See Attachment IV – Board and Administration Only)**

**7. BOARD RESOLUTION:**

**WHEREAS**, the Frewsburg Central School District (the "District") Board of Education (the "Board") is a party to certain contracts for work to be performed on the District's real property and improvements, as part of the District's building projects commonly referred to as "The LaBella Project" and the "CPL Project"; and

**WHEREAS**, the procedures are in place for the District to review any proposed change(s) to the work to be performed pursuant to the contracts; and

**WHEREAS**, to maintain the effective and efficient progress of the building project and the District's operations, the Board wishes to provide to the Superintendent of Schools the authority to approve certain changes to the work to be performed pursuant to the contracts, should any such changes be deemed necessary by the District's architects;

**NOW THEREFORE, BE IT RESOLVED**, that the Board hereby empowers and authorizes Shelly O'Boyle, Superintendent of Schools, to preliminarily approve and sign any change order to any such contract, provided any single change order does not result in additional expense to the District in excess of \$20,000.00 and further provided that the Superintendent present to the Board the details of any such change order in the Board's next meeting following the preliminary approval, and the Board thereafter formally approves the same.

**8. BOARD RESOLUTION:**

**WHEREAS**, the Frewsburg Central School District (the "District") Board of Education (the "Board"), with the assistance of the District's Architect, sought to have work performed on the District's real property and improvements, as part of the District's building project commonly referred to as "LaBella Project" (the "Project"); and

**WHEREAS**, following the applicable proposal and bid process and procedures, certain work which is part of the Project will be awarded to and undertaken by G. L. Olson ("Contractor"); and

**WHEREAS**, the District and the Contractor wish to enter into an AIA Standard Form of Agreement Between Owner and Contractor setting forth the terms and conditions of the work to be performed by Contractor, including but not limited to a stated price to be paid by the District to the Contractor for that work in the sum of \$2,149,000.00 (the "Contract");

**NOW THEREFORE, BE IT RESOLVED**, that the Board hereby empowers and authorizes the President of the Board of Education to enter into the Contract

**9. BOARD RESOLUTION:**

**WHEREAS**, the Frewsburg Central School District (the “District”) Board of Education (the “Board”), with the assistance of the District’s Architect, sought to have work performed on the District’s real property and improvements, as part of the District’s building project commonly referred to as “LaBella Project” (the “Project”); and

**WHEREAS**, following the applicable proposal and bid process and procedures, certain work which is part of the Project will be awarded to and undertaken by D.V. Brown (“Contractor”); and

**WHEREAS**, the District and the Contractor wish to enter into an AIA Standard Form of Agreement Between Owner and Contractor setting forth the terms and conditions of the work to be performed by Contractor, including but not limited to a stated price to be paid by the District to the Contractor for that work in the sum of \$1,642,000.00 (the “Contract”);

**NOW THEREFORE, BE IT RESOLVED**, that the Board hereby empowers and authorizes the President of the Board of Education to enter into the Contract

**10. BOARD RESOLUTION:**

**WHEREAS**, the Frewsburg Central School District (the “District”) Board of Education (the “Board”), with the assistance of the District’s Architect, sought to have work performed on the District’s real property and improvements, as part of the District’s building project commonly referred to as “LaBella Project” (the “Project”); and

**WHEREAS**, following the applicable proposal and bid process and procedures, certain work which is part of the Project will be awarded to and undertaken by Ahlstrom Schaeffer Electric (“Contractor”); and

**WHEREAS**, the District and the Contractor wish to enter into an AIA Standard Form of Agreement Between Owner and Contractor setting forth the terms and conditions of the work to be performed by Contractor, including but not limited to a stated price to be paid by the District to the Contractor for that work in the sum of \$673,245.00 (the “Contract”);

**NOW THEREFORE, BE IT RESOLVED**, that the Board hereby empowers and authorizes the President of the Board of Education to enter into the Contract

**11. BOARD RESOLUTION:**

**WHEREAS**, the Frewsburg Central School District (the “District”) Board of Education (the “Board”), with the assistance of the District’s Architect, sought to have work performed on the District’s real property and improvements, as part of the District’s building project commonly referred to as “LaBella Project” (the “Project”); and

**WHEREAS**, following the applicable proposal and bid process and procedures, certain work which is part of the Project will be awarded to and undertaken by Wm. T. Spaeder (“Contractor”); and

**WHEREAS**, the District and the Contractor wish to enter into an AIA Standard Form of Agreement Between Owner and Contractor setting forth the terms and conditions of the work to be performed by Contractor, including but not limited to a stated price to be paid by the District to the Contractor for that work in the sum of \$138,950.00 (the “Contract”);

**NOW THEREFORE, BE IT RESOLVED**, that the Board hereby empowers and authorizes the President of the Board of Education to enter into the Contract

12. RESOLUTION, DATED MAY 16, 2017, OF THE BOARD OF EDUCATION OF THE FREWSBURG CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE “DISTRICT”) ADOPTING POST-ISSUANCE TAX COMPLIANCE PROCEDURES (see **Attachment V -Board and Administration Only**)

**WHEREAS**, the Internal Revenue Service has issued regulations requiring issuers of tax-exempt obligations to certify on various forms that they actively monitor compliance with federal tax rules following the issuance of such obligations; and

**WHEREAS**, the District is an occasional issuer of tax-exempt obligations and thus is subject to the aforementioned compliance requirements which are critical for the preservation of the preferential tax status of those obligations; and

**WHEREAS**, it is therefore in the best interest of the District to adopt formal written procedures to ensure such compliance and to designate an official responsible for ensuring that such procedures are followed; and

**WHEREAS**, the District previously adopted interim post-issuance tax compliance procedures (the “Original Procedures”); and

**WHEREAS**, it was intended that the Original Procedures would be periodically updated and supplemented; and

**WHEREAS**, Hodgson Russ LLP, as bond counsel to the District, has prepared and has recommended that the District adopt updated and more comprehensive post-issuance tax compliance procedures;

**NOW THEREFORE, BE IT RESOLVED**, that the District hereby adopts the updated and more comprehensive post-issuance tax compliance procedures that are attached hereto as "Schedule A" and resolves to be governed thereby; and be it further

**RESOLVED**, that such Schedule A will be placed in its entirety in the official records, files and minutes of the District and adhered to going forward; and be it further

**RESOLVED**, that this resolution shall take effect immediately upon its adoption

13. RESOLUTION, DATED MAY 16, 2017, OF THE BOARD OF EDUCATION OF THE FREWSBURG CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE "DISTRICT") ADOPTING SEC-DRIVEN CONTINUING DISCLOSURE COMPLIANCE PROCEDURES (**See Attachment VI- Board and Administration Only**)

**WHEREAS**, Securities Exchange Commission ("SEC") Rule 15c2-12 (the "Rule") generally prohibits underwriters from purchasing or selling municipal securities unless the issuer of such securities has entered into a continuing disclosure obligation; and

**WHEREAS**, the District is an occasional issuer of municipal securities and thus has entered into continuing disclosure obligations (or will do so) from time to time; and

**WHEREAS**, Hodgson Russ LLP, as bond counsel to the District, has prepared and has recommended that the District adopt certain SEC-driven continuing disclosure compliance procedures; and

**WHEREAS**, the Board of Education deems it to be in the best interest of the District to adopt formal written procedures to help ensure continuing disclosure compliance, and to designate an official responsible for ensuring that such procedures are followed;

**NOW THEREFORE, BE IT RESOLVED**, that the District hereby adopts the continuing disclosure compliance procedures that are attached hereto as "Schedule A" and resolves to be governed thereby; and be it further

**RESOLVED**, that such Schedule A will be placed in its entirety in the official records, files and minutes of the District and adhered to going forward; and be it further

**RESOLVED**, that this resolution shall take effect immediately upon its adoption.

14. Recommendation from the Superintendent to accept a donation of 18 books from Mr. Paul Krasa. The approximate value of the donation is in excess of \$1000.00. **(See Attachment VII- Board and Administration Only)**
15. Authorization for Colton Garifi to do his Student Teaching at Frewsburg Central School with Jennifer Sears from October 30, 2017- December 15, 2017 **(See Attachment VIII – Board and Administration only)**
16. Authorization to create the following positions: up to 6 summer youth workers with a salary of \$9.70 per hour, effective 7/3/17 for 8 weeks at 30 hours per week.
17. Authorization to add Carrie Yost to the list of approved users for the district Walmart credit card to purchase supplies for the Science Department, and to add Scott Piazza to the list of users for the Sam's Club, Walmart, Tops and Home Depot district credit cards.
18. Authorization to enter into updated contracts for the 2016-17 school year with the attached contractors. **(See Attachment IX – Board and Administration only)**
19. Authorization for the Boy's JV and Varsity Basketball team to participate in the Jamestown Boys' Basketball 2017 Summer League from June 12, 2017 – July 19, 2017. **(See Attachment X)**
20. Authorization for Tom Nelson to run a summer basketball camp, with the assistance of Jeff Collver, Rob Collver, Nick Babcock and Bill Hair. This would be held in the HS new gym, and old gym if needed. To be held July 10-14, 2017 **(See Attachment XI- Board and Administration Only)**
21. Authorization to approve a summer reading intervention program for special education students in grades 7 – 9 to be held for 2 weeks in July and 2 weeks in August 2017 (The two teachers would work 25 hours each.)
22. Approval of additional recommendations of CSE Committee for special class placements for the 2016-17 school year. **(See Attachment XII – Board and Administration only)**
23. Approval of additional recommendations of CPSE Committee for special class placements for the 2016-2017 school year. **(See Attachment XIII- Board and Administration Only)**
24. Authorization to allow the American Red Cross to use the Frewsburg Central School District buildings as shelters and other services delivery sites for disaster victims. **(See Attachment XIV- Board and Administration Only)**

#### IV. PAYMENT OF BILLS

**V. DISTRICT GOALS/GOOD NEWS**

**VI. INFORMATIONAL ITEMS**

- AA. Revenue Status Report. **(Board and Administration only)**
- BB. Appropriation Status Report. **(Board and Administration only)**
- CC. Budget Transfer Report. **(None for this timeframe)**
- DD. Letters from Christine Schnars dated April 17, 2017. **(Board and Administration only)**
- EE. Marching Band Information **(Board and Administration Only)**
- FF. Community Swim **(Board and Administration Only)**

**VII. COMING ATTRACTIONS**

1. **Wednesday, May 17, 2017** – “Annual Meeting/Honors Night” – Williams Center, SUNY Fredonia Campus, Fredonia, New York. 5:30 p.m. – Registration & Networking; 6:00 p.m. – Welcome & Introductions; 6:15 p.m. – Entertainment; 6:45 p.m. – Dinner Buffet; 7:45 p.m. – Program
2. **Tuesday, June 6, 2017 – 7:00 p.m.** – Awards Evening- Auditorium
3. **Thursday, June 8, 2017** – Board of Education Meeting – **6:30 p.m.** – MS/HS Library.
4. **Wednesday, June 21, 2017 – 7:00 p.m.** – Grade 6 Moving Up Ceremony.
5. **Thursday, June 22, 2017** – Baccalaureate Service – **7:00 p.m.** – MS/HS Auditorium.
6. **Friday, June 23, 2017** – Commencement – **7:00 p.m.** – MS/HS Auditorium.  
**EACH BOARD MEMBER IS ENTITLED TO TWO (2) COMMENCEMENT TICKETS. PLEASE LET LAURA KNOW AT THIS MEETING HOW MANY TICKETS YOU WOULD LIKE. PLEASE ONLY TAKE THE TICKETS IF YOU INTEND TO USE THEM FOR YOURSELF. UNUSED TICKETS WILL BE GIVEN TO GRADUATES WHO NEED ADDITIONAL TICKETS.**  
**(Which Board Member would like to present the diplomas?)**

**X. ADJOURNMENT**

**FREWSBURG CENTRAL SCHOOL**

**ATTACHMENT I**

TO:	BOARD OF EDUCATION					
FROM:	Shelly O'Boyle, Superintendent					
RE:	Resignation, Retirement, Maternity or Medical Leave, Leave of Absence, Termination, Sabbatical Leave Denial of Tenure or Probationary Appointment, Lay Offs, Reduction in Hours or Elimination of Position Termination of Probationary Appointment, Suspension without Pay					
DATE:	May 16, 2017					
<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Area</u>	<u>Effective</u>	<u>Details</u>
<u>RETIREMENT</u>						
Beth Hocking	School Counselor	12	\$49,088.00	RHJ	6/30/17	Taking advantage of the retirement incentive.
		39 Grad. Hrs				
		Plus Masters				
<u>RESIGNATION</u>						
Dina Ward	Cafeteria		\$9.85 hr	MS/HS	6/12/17	



## FREWSBURG CENTRAL SCHOOL

## ATTACHMENT II

TO:	BOARD OF EDUCATION					
FROM:	Shelly M. O'Boyle, Superintendent					
RE:	APPOINTMENTS					
DATE:	May 16, 2017					
<b><u>Employee</u></b>	<b><u>Position</u></b>	<b><u>Step</u></b>	<b><u>Salary</u></b>	<b><u>Area</u></b>	<b><u>Effective</u></b>	<b><u>Details</u></b>
<b>APPOINTMENTS</b>						
Sandra Ruhlman	Home/Hospital Bound Instructor		\$31.00 Hr.		5/4/17	
Jonathan Blanchard	Home/Hospital Bound Instructor		\$31.00 Hr.		5/4/17	
Trisha Dallas	Home/Hospital Bound Instructor		\$31.00 Hr.		5/4/17	
Randall Sitler	Substitute Academic Study Hall & Substitute Detention Supervisor		\$31.00 Hr.		5/4/17	
Adam Loftus	Substitute Detention Supervisor		\$31.00 Hr.		5/17/17	
<b>SUBSTITUTE TEACHERS FOR THE 2016-17 SCHOOL YEAR</b>						
<b><u>Already fingerprinted or previously employed</u></b>						
Paul Yates	uncertified		\$80.00 per day		5/17/17	
Jenna Giammaluo	uncertified		\$80.00 per day		5/17/17	
Brittany Streed	uncertified		\$80.00 per day		5/17/17	
<b><u>Can only work 5 days until fingerprint process complete</u></b>						
<b>SUBSTITUTE NON-TEACHING EMPLOYEES FOR THE 2016-17 SCHOOL YEAR</b>						
<b><u>Already fingerprinted or previously employed</u></b>						
<b><u>Can only work 5 days until fingerprint process complete</u></b>						
Thomas Whitehill	Substitute Bus Driver		\$13.00 Hr.	District	5/17/17	
						Continued

**FREWSBURG CENTRAL SCHOOL**

**ATTACHMENT II**

<b><u>Tenure Appointments</u></b>						
Michelle Richau	Secondary Spanish Teacher (Foreign Language Teacher)				9/1/17	Juul Agreement
Heather Conti	Elementary Teacher				9/1/17	
Nicholas Babcock	Elementary Special Education Teacher				9/1/17	
<b><u>Continuation of Probationary Appointments</u></b>						
Katrina Abbott	Teaching Assistant				9/1/17	
Sierra Beaver	Secondary Social Studies Teacher				9/1/17	
Mackenzie Caldwell	Secondary Spanish Teacher (Foreign Language Teacher)				9/1/17	
Joseph Jagoda	Secondary Mathematics Teacher				9/1/17	
Genevieve Monacelli	PE/Health Teacher				9/1/17	
Trisha Sisson	Teaching Assistant				9/1/17	
Rebecca Wilcox	Elementary Teacher				9/1/17	
Justin Thorp	Teaching Assistant				9/1/17	
Sara Cruea	Elementary Teacher				9/1/17	
Robert Collver	Home and Careers Teacher				9/1/17	
Lynda Grey	Special Education Teacher				9/1/17	
Lynn Kutschke	Special Education Teacher				9/1/17	
Kristin Schmick	Special Education Teacher				9/1/17	
Allison Ingrao	Secondary Science Teacher				9/1/17	
Todd Melquist	Business Teacher				9/1/17	
Sandra Ruhlman	Secondary English Teacher				9/1/17	
Amy Thompson	Secondary Social Studies Teacher				9/1/17	
Stephanie (Aselin) Halborn	TESOL				9/1/17	
Jason Rappold	Elementary Art Teacher				9/1/17	
Katherine Skoglund	Special Education Teacher				9/1/17	
Deborah Cline	Secondary Reading Teacher				9/1/17	
Emily Spielman	Media Specialist					